**Course: CS-100 Spring 2015**

**Time: Monday & Wednesday 2:20 - 3:40**

**Location: Tech Hall N327**

**Instructor: Danny Hardin**

**e-mail:** [**hardindm@gmail.com**](mailto:hardindm@gmail.com) **or via Canvas**

**Notes for First Day of Class**

**1. Register for Computer Account: At your workstation login with:**

**Username: apply**

**Password: Go Chargers!**

**Follow the instructions. After 48 hours go to Tech Hall room 318 (directly across from elevator) and pick up your temporary password. You will be able to change the password later.**

**2. All materials for this course will be maintained on-line at:** [**http://uahcs.org/CS100/**](http://uahcs.org/CS100/) **and in Canvas**

**To view the syllabus login with:**

**Username: pclab**

**Password: (leave blank)**

**Start up a web browser and enter the course URL:** [**http://uahcs.org/CS100/**](http://uahcs.org/CS100/) **(Note CS uppercase) Click on Syllabus or go to course in Canvas**

**3. First Assignemnt: Read sections 2.1 and 2.2. We will cover these sections in detail in the next two classes.**

**It is assumed that you are familiar with computers and that you can perform the basic operations of:**

* **Create a folder at a specific location on your computer. e.g. C Drive**
* **Delete a folder**
* **Save a file into a folder**
* **Make a copy of a file and save it with a new name**
* **Copy files from one folder to another – such as from the internal hard drive to a flash drive.**
* **Create a text document using Microsoft Word or similar text editor.**

**We will be using the Microsoft Windows operating system in this course.**